

AGREEMENT

THIS AGREEMENT is made and entered into as of this ____ day of _____, 2018, by and between

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
(hereinafter referred to as "SBBC"),
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

Greenberg Traurig, P.A.
(hereinafter referred to as "VENDOR"),
whose principal place of business is
333 SE 2nd Avenue, Suite 4400
Miami, Florida 33131

WHEREAS, the SBBC is in need of Bond and Special Tax Counsel Services and has selected the VENDOR to provide such services; and

WHEREAS, VENDOR is willing to provide Bond and Special Tax Counsel Services to the SBBC; and

WHEREAS, SBBC issued a Request for Proposal identified as RFP 19-004V, Bond and Special Tax Counsel Services (hereinafter referred to as "RFP"), dated April 2, 2018, and amended by Addendum No. 1 dated April 27, 2018, of which is incorporated by reference herein, for the purpose of receiving proposals for Bond and Special Tax Counsel Services; and

WHEREAS, VENDOR offered a proposal in response to the RFP (hereinafter referred to as "Proposal") and which is incorporated herein by reference whereby VENDOR proposed to legal services concerning the issuance of debt and tax-exempt lease/purchase obligations.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

ARTICLE 1 - RECITALS

1.01 **Recitals.** The parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

ARTICLE 2 – SPECIAL CONDITIONS

2.01 **Term of Agreement.** Unless terminated earlier pursuant to Section 3.05 of this Agreement, the term of this Agreement shall commence on July 1, 2018 and conclude on June 30, 2023. The term of the Agreement may, by mutual agreement in writing between SBBC and VENDOR, be extended, if needed, 180 days beyond the expiration date.

2.02 **Description of Goods or Services Provided.** VENDOR shall provide all services to SBBC as specified in its Proposal and in compliance with this Agreement and the RFP and its Addenda. See **Attachment A**.

2.03 **Cost of Goods or Services.** In Consideration for the services provided hereunder, SBBC shall compensate the VENDOR as setforth in **Attachment B**.

2.04 **Priority of Documents.** In the event of a conflict between documents, the following priority of documents shall govern.

First:	This Agreement, then;
Second:	Addendum No. 1 to RFP 19-004V, then;
Third:	RFP 19-004V – Bond and Special Tax Counsel Services, then;
Seventh:	Proposal submitted by VENDOR in response to RFP 19-004V

2.05 **Inspection of VENDOR’s Records by SBBC.** VENDOR shall establish and maintain books, records and documents (including electronic storage media) sufficient to reflect all income and expenditures of funds provided by SBBC under this Agreement. All VENDOR’s applicable records, regardless of the form in which they are kept, shall be open to inspection and subject to audit, inspection, examination, evaluation and/or reproduction, during normal working hours, by SBBC’s agent or its authorized representative to permit SBBC to evaluate, analyze and verify the satisfactory performance of the terms and conditions of this Agreement and to evaluate, analyze and verify the applicable business records of VENDOR directly relating to this Agreement in order to verify the accuracy of invoices provided to SBBC. Such audit shall be no more than one (1) time per calendar year.

(a) **Duration of Right to Inspect.** For the purpose of such audits, inspections, examinations, evaluations and/or reproductions, SBBC’s agent or authorized representative shall have access to VENDOR’s records from the effective date of this Agreement, for the duration of the term of this Agreement, and until the later of five (5) years after the termination of this Agreement or five (5) years after the date of final payment by SBBC to VENDOR pursuant to this Agreement.

(b) **Notice of Inspection.** SBBC’s agent or its authorized representative shall provide VENDOR reasonable advance written notice (not to exceed two (2) weeks) of any intended audit, inspection, examination, evaluation and or reproduction.

(c) **Audit Site Conditions.** SBBC’s agent or its authorized representative shall have access to VENDOR’s facilities and to any and all records related to this Agreement, and shall be

provided adequate and appropriate work space in order to exercise the rights permitted under this section.

(d) Failure to Permit Inspection. Failure by VENDOR to permit audit, inspection, examination, evaluation and/or reproduction as permitted under this section shall constitute grounds for termination of this Agreement by SBBC for cause and shall be grounds for SBBC's denial of some or all of any VENDOR's claims for payment.

(e) Overcharges and Unauthorized Charges. If an audit conducted in accordance with this section discloses overcharges or unauthorized charges to SBBC by VENDOR in excess of two percent (2%) of the total billings under this Agreement, the actual cost of SBBC's audit shall be paid by VENDOR. If the audit discloses billings or charges to which VENDOR is not contractually entitled, VENDOR shall pay said sum to SBBC within twenty (20) days of receipt of written demand unless otherwise agreed to in writing by both parties.

(f) Inspection of Subcontractor's Records. If applicable, VENDOR shall require any and all subcontractors, insurance agents and material suppliers (hereafter referred to as "Payees") providing services or goods with regard to this Agreement to comply with the requirements of this section by insertion of such requirements in any written subcontract. Failure by VENDOR to include such requirements in any subcontract shall constitute grounds for termination of this Agreement by SBBC for cause and shall be grounds for the exclusion of some or all of any Payees' costs from amounts payable by SBBC to VENDOR pursuant to this Agreement and such excluded costs shall become the liability of VENDOR.

(g) Inspector General Audits. VENDOR shall comply and cooperate immediately with any inspections, reviews, investigations, or audits deemed necessary by the Florida Office of the Inspector General or by any other state or federal officials.

2.11 Notice. When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SBBC: Superintendent of Schools
The School Board of Broward County, Florida
600 Southeast Third Avenue
Fort Lauderdale, Florida 33301

With a Copy to: Treasurer, Treasurer's Office
The School Board of Broward County, Florida
600 S.E. 3rd Avenue, 2nd Floor
Fort Lauderdale, Florida 33301

To VENDOR: Robert C. Gang, Shareholder
Greenberg Traurig, P.A.
333 SE 2nd Avenue, Suite 4400

Miami, FL 33131

With a Copy to:

Michell M. Feanny,. Shareholder
Edwards & Feanny, P.A.
9580 SW 107th Avenue, Suite 204B
Miami, Fl 33176

2.06 **Background Screening.** VENDOR shall comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, and all of its personnel who (1) are to be permitted access to school grounds when students are present, (2) will have direct contact with students, or (3) have access or control of school funds, will successfully complete the background screening required by the referenced statutes and meet the standards established by the statutes. This background screening will be conducted by SBBC in advance of VENDOR or its personnel providing any services under the conditions described in the previous sentence. VENDOR shall bear the cost of acquiring the background screening required by Section 1012.32, Florida Statutes, and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to VENDOR and its personnel. The parties agree that the failure of VENDOR to perform any of the duties described in this section shall constitute a material breach of this Agreement entitling SBBC to terminate immediately with no further responsibilities or duties to perform under this Agreement. VENDOR agrees to indemnify and hold harmless SBBC, its officers and employees from any liability in the form of physical or mental injury, death or property damage resulting from VENDOR's failure to comply with the requirements of this section or with Sections 1012.32 and 1012.465, Florida Statutes.

2.07 **Public Records.** The following provisions are required by Section 119.0701, Florida Statutes, and may not be amended. VENDOR shall keep and maintain public records required by SBBC to perform the services required under this Agreement. Upon request from SBBC's custodian of public records, VENDOR shall provide SBBC with a copy of any requested public records or to allow the requested public records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law. VENDOR shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement's term and following completion of the Agreement if VENDOR does not transfer the public records to SBBC. Upon completion of the Agreement, VENDOR shall transfer, at no cost, to SBBC all public records in possession of VENDOR or keep and maintain public records required by SBBC to perform the services required under the Agreement. If VENDOR transfers all public records to SBBC upon completion of the Agreement, VENDOR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If VENDOR keeps and maintains public records upon completion of the Agreement, VENDOR shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to SBBC, upon request from SBBC's custodian of public records, in a format that is compatible with SBBC's information technology systems.

IF A PARTY TO THIS AGREEMENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 754-321-1900, REQUEL.BELL@BROWARDSCHOOLS.COM, RISK MANAGEMENT DEPARTMENT, PUBLIC RECORDS DIVISION, 600 SOUTHEAST THIRD AVENUE, FORT LAUDERDALE, FLORIDA 33301.

2.08 **Liability.** This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

(a) By SBBC: SBBC agrees to be fully responsible up to the limits of Section 768.28, Florida Statutes, for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence.

(b) By VENDOR: VENDOR agrees to indemnify, hold harmless and defend SBBC, its agents, servants and employees from any and all claims, judgments, costs, and expenses including, but not limited to, reasonable attorney's fees, reasonable investigative and discovery costs, court costs and all other sums which SBBC, its agents, servants and employees may pay or become obligated to pay on account of any, all and every claim or demand, or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the products, goods or services furnished by VENDOR, its agents, servants or employees; the equipment of VENDOR, its agents, servants or employees while such equipment is on premises owned or controlled by SBBC; or the negligence of VENDOR or the negligence of VENDOR's agents when acting within the scope of their employment, whether such claims, judgments, costs and expenses be for damages, damage to property including SBBC's property, and injury or death of any person whether employed by VENDOR, SBBC or otherwise.

2.09 **Insurance Requirements.** VENDOR shall comply with the following insurance requirements throughout the term of this Agreement:

(a) **General Liability.** VENDOR shall maintain General Liability insurance during the term of this Agreement with limits not less than \$1,000,000 per occurrence for Bodily Injury/Property Damage; \$1,000,000 General Aggregate; and limits not less than \$1,000,000 for Products/Completed Operations Aggregate.

(b) **Professional Liability/Errors & Omissions.** VENDOR shall maintain Professional Liability/Errors & Omissions insurance during the term of this Agreement with a limit of not less than \$1,000,000 per occurrence covering services provided under this Agreement.

(c) **Workers' Compensation.** VENDOR shall maintain Workers' Compensation insurance during the term of this Agreement in compliance with the limits specified in Chapter 440, Florida Statutes, and Employer's Liability limits shall not be less than \$100,000/\$100,000/\$500,000 (each accident/disease-each employee/disease-policy limit).

(d) Auto Liability. VENDOR shall maintain Owned, Non-Owned and Hired Auto Liability insurance with Bodily Injury and Property Damage limits of not less than \$1,000,000 Combined Single Limit.

(e) Acceptability of Insurance Carriers. The insurance policies required under this Agreement shall be issued by companies qualified to do business in the State of Florida and having a rating of at least A- VI by AM Best or Aa3 by Moody's Investor Service.

(f) Verification of Coverage. Proof of the required insurance must be furnished by VENDOR to SBBC's Risk Management Department by Certificate of Insurance within fifteen (15) days of the date of this Agreement. To streamline this process, SBBC has partnered with EXIGIS Risk Management Services to collect and verify insurance documentation. All certificates (and any required documents) must be received and approved by SBBC's Risk Management Department before any work commences to permit VENDOR to remedy any deficiencies. VENDOR must verify its account information and provide contact details for its Insurance Agent via the link provided to it by email.

(g) Required Conditions. Liability policies must include the following terms on the Certificate of Insurance:

- 1) The School Board of Broward County, Florida, its members, officers, employees and agents are added as additional insured.
- 2) All liability policies are primary of all other valid and collectable coverage maintained by The School Board of Broward County, Florida.
- 3) Certificate Holder: The School Board of Broward County, Florida, c/o EXIGIS Risk Management Services, P.O. Box 4668-ECM, New York, New York 10163-4668.

(h) Cancellation of Insurance. VENDOR is prohibited from providing services under this Agreement with SBBC without the minimum required insurance coverage and must notify SBBC within two (2) business days if required insurance is cancelled.

(i) SBBC reserves the right to review, reject or accept any required policies of insurance, including limits, coverage or endorsements, herein throughout the term of this Agreement.

2.10 Nondiscrimination.

(a) As a condition of entering into this Agreement, VENDOR represents and warrants that it will comply with the SBBC's Commercial Nondiscrimination Policy, as described under, Section D.1 of SBBC's Policy No. 3330 – Supplier Diversity Outreach Program.

(b) As part of such compliance, VENDOR shall not discriminate on the basis of race, color, religion, ancestry or national origin, sex, age, marital status, sexual orientation, or on the basis of disability or other unlawful forms of discrimination in the solicitation, selection, hiring,

or commercial treatment of subcontractors, vendors, suppliers, or commercial customers, nor shall VENDOR retaliate against any person for reporting instances of such discrimination. VENDOR shall provide equal opportunity for subcontractors, vendors, and suppliers to participate in all of its public sector and private sector subcontracting and supply opportunities, provided that nothing contained in this clause shall prohibit or limit otherwise lawful efforts to remedy the effects of marketplace discrimination that have occurred or are occurring in the SBBC's relevant marketplace. VENDOR understands and agrees that a material violation of this clause shall be considered a material breach of this Agreement and may result in termination of this Agreement, disqualification of the company from participating in SBBC Agreements, or other sanctions. This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party.

2.11 **Annual Appropriation.** The performance and obligations of SBBC under this Agreement shall be contingent upon an annual budgetary appropriation by its governing body. If SBBC does not allocate funds for the payment of services or products to be provided under this Agreement, this Agreement may be terminated by SBBC at the end of the period for which funds have been allocated. SBBC shall notify the other party at the earliest possible time before such termination. No penalty shall accrue to SBBC in the event this provision is exercised, and SBBC shall not be obligated or liable for any future payments due or any damages as a result of termination under this section.

2.12 **Excess Funds.** Any party receiving funds paid by SBBC under this Agreement agrees to promptly notify SBBC of any funds erroneously received from SBBC upon the discovery of such erroneous payment or overpayment. Any such excess funds shall be refunded to SBBC.

2.13 **Incorporation by Reference.** **Attachments A and B** attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference.

ARTICLE 3 – GENERAL CONDITIONS

3.01 **No Waiver of Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

3.02 **No Third Party Beneficiaries.** The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any Agreement.

3.03 **Independent Contractor.** The parties to this Agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one

another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so. No right to SBBC retirement, leave benefits or any other benefits of SBBC employees shall exist as a result of the performance of any duties or responsibilities under this Agreement. SBBC shall not be responsible for social security, withholding taxes, contributions to unemployment compensation funds or insurance for the other party or the other party's officers, employees, agents, subcontractors or assignees.

3.04 Default. The parties agree that, in the event that either party is in default of its obligations under this Agreement, the non-defaulting party shall provide to the defaulting party (30) days written notice to cure the default. However, in the event said default cannot be cured within said thirty (30) day period and the defaulting party is diligently attempting in good faith to cure same, the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) days notice. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof. Nothing in this section shall be construed to preclude termination for convenience pursuant to Section 3.05.

3.05 Termination. This Agreement may be canceled with or without cause by SBBC during the term hereof upon thirty (30) days written notice to the other parties of its desire to terminate this Agreement. In the event of such termination, SBBC shall be entitled to a pro rata refund of any pre-paid amounts for any services scheduled to be delivered after the effective date of such termination. SBBC shall have no liability for any property left on SBBC's property by any party to this Agreement after the termination of this Agreement. Any party contracting with SBBC under this Agreement agrees that any of its property placed upon SBBC's facilities pursuant to this Agreement shall be removed within ten (10) business days following the termination, conclusion or cancellation of this Agreement and that any such property remaining upon SBBC's facilities after that time shall be deemed to be abandoned, title to such property shall pass to SBBC, and SBBC may use or dispose of such property as SBBC deems fit and appropriate.

3.06 Compliance with Laws. Each party shall comply with all applicable federal, state and local laws, SBBC policies, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.07 Place of Performance. All obligations of SBBC under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

3.08 Governing Law and Venue. This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida or to the jurisdiction of the United States District Court for the Southern District of Florida. Each party agrees and admits that the state courts of the Seventeenth Judicial Circuit of Broward County, Florida or the United States

District Court for the Southern District of Florida shall have jurisdiction over it for any dispute arising under this Agreement.

3.09 **Entirety of Agreement.** This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.10 **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.11 **Assignment.** Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from SBBC.

3.12 **Captions.** The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way affect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.13 **Severability.** In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.

3.14 **Preparation of Agreement.** The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.15 **Amendments.** No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.16 **Waiver.** The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

3.17 **Force Majeure.** Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense (“Force Majeure”). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

3.18 **Survival.** All representations and warranties made herein, indemnification obligations, obligations to reimburse SBBC, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds shall survive the termination of this Agreement.

3.19 **Agreement Administration.** SBBC has delegated authority to the Superintendent of Schools or his/her designee to take any actions necessary to implement and administer this Agreement.

3.20 **Counterparts and Multiple Originals.** This Agreement may be executed in multiple originals, and may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same Agreement.

3.21 **Authority.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date first above written.

[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGES FOLLOW]

FOR SBBC:

(Corporate Seal)

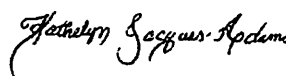
THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA

ATTEST:

By _____
Nora Rupert, Chair

Robert W. Runcie, Superintendent of Schools

Approved as to Form and Legal Content:



Digitally signed by Kathelyn Jacques-Adams, Esq. - kathelyn.jacques-adams@gbrowardschools.com
Reason: Greenberg Traurig, P.A. - RFP 19-004V Bond and Special Tax Counsel Services
Date: 2018.05.30 22:21:00 -04'00'

Office of the General Counsel

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FOR VENDOR:

(Corporate Seal)

GREENBERG TRAURIG, P.A.

ATTEST:

By *Robert C. Gang*
Robert C. Gang, Shareholder

_____, Secretary

-or-

Clara Sue Stegemann
Witness

R. Requejido
Witness

The Following Notarization is Required for Every Agreement Without Regard to Whether the Party Chose to Use a Secretary's Attestation or Two (2) Witnesses.

STATE OF FLORIDA

COUNTY OF MIAMI-DADE

The foregoing instrument was acknowledged before me this 1st day of June, 2018 by Robert C. Gang of Greenberg Traurig, P.A. Name of Person
Name of Corporation or Agency, on behalf of the corporation/agency.

He/She is personally known to me or produced _____ as identification and did/did not first take an oath. Type of Identification

My Commission Expires:

Clara Sue Stegemann
Signature – Notary Public

Clara Sue Stegemann
Printed Name of Notary

GG 37895
Notary's Commission No.



ATTACHMENT A

Scope of Services as Defined in RFP 19-004V

Section	Scope of Service
4.4.2.1	Awardee shall advise SBBC as to the legal feasibility of any financing program proposed by SBBC's Financial Advisor, underwriters or developer's representatives and advise as to the compliance of the program with applicable law(s) and pending proposed revisions in the law, including Internal Revenue Codes and <i>other regulations</i> .
4.4.2.2	Awardee shall keep Treasurer informed of changes in the State or Federal laws relating to tax-exempt financing.
4.4.2.3	Awardee shall advise Treasurer as to the procedures, required approvals and filings of events for timely issuance, potential cost-saving techniques and other legal matters relating to issuance of the bonds, whether the financing is undertaken by competitive bid or negotiated sale, or whether involving 501(c)(3) organizations or otherwise.
4.4.2.4	Awardee shall provide general ongoing advice to Treasurer on financing matters related to both existing debt and new debt obligations.
4.4.2.5	Awardee shall attend Treasurer's Office meetings and/or School Board meetings on an as-needed basis
4.4.2.6	Awardee shall prepare and assist in the preparation of all documents related to the issuance of debt obligations in cooperation with the underwriters and financial advisors engaged by the Treasurer.
4.4.2.7	Awardee shall prepare resolutions, award resolutions, (and any other necessary resolutions such as an inducement resolution for an issue), and any amendments thereto, in order to authorize and issue new debt refunding bonds, notes and other obligations.
4.4.2.8	Awardee shall prepare any trust indenture escrow deposit agreement; trustee, registrar or paying agent agreement; and any other agreements or similar documents necessary, related or incidental to financing.
4.4.2.9	Awardee shall prepare all pleadings (i.e., complaint, notice of service, proposed answer, memorandum of law, proposed order, etc.) and conducting the validation hearing and any appeals related thereto or arising therefrom, if validation is recommended by SBBC's legal counsel.
4.4.2.10	If sale is by competitive bid, Awardee shall assist in preparation of bid documents, notice sale, Preliminary Official Statement and Official Statement, assist with evaluation of bids, and prepare any other documentation or action necessary to conduct a sale of bonds in that manner.
4.4.2.11	If sale is by negotiated sale, Awardee shall assist in preparation of the Preliminary Official Statement and Official Statement and review the bond purchase agreement and other documentation or action necessary to conduct a sale of the bonds in that manner.
4.4.2.12	Awardee shall review all disclosure documents prepared, or authorized by Treasurer, insofar as such documents describe the bonds and summarize the underlying documents.
4.4.2.13	Awardee shall prepare, obtain, deliver and file all closing documents necessary in connection with the sale and issuance of the bonds, including, but not limited to, certified copies of all minutes, ordinances, resolutions and orders; certificates such as officers, seal, incumbency, signature, no prior pledge, arbitrage and others; continuing disclosure agreements; notices and filings with the State Division of Bond Finance and Internal Revenue Service (IRS); and verifications, consents and opinions from accountants, engineers, special consultants and attorneys. Attend bond pre-closing with SBBC
4.4.2.14	Awardee shall issue standard, comprehensive bond counsel opinion as to the legality of the bonds, the security for their payment and the exemption or exclusion from federal income taxation of the interest on the bonds.
4.4.2.15	Awardee shall compile all closing documents and deliver one (1) complete bound set and one electronic set to SBBC designee and such other copies as may be necessary for other participants in the transaction.

Scope of Services as Defined in RFP 19-004V

Section	Scope of Service
4.4.2.16	Awardee shall perform an analysis of the tax and other legal consequences to SBBC associated with major potential transactions which may not involve a debt issuance but which may involve other projects. This analysis includes, but is not limited to, review of existing contracts and drafts of proposed contracts as well as participation in the negotiation of contracts, and includes a review of whether the proposed transactions affect or may be affected by existing debt covenants.
4.4.2.17	Awardee shall advise SBBC as to the compliance with IRS regulations, Securities and Exchange Commission (SEC) disclosure and other relevant rules, federal anti-trust laws, and any federal, state and local legislation applicable to SBBC and assist SBBC in any litigation arising therefrom.
4.4.2.18	Awardee shall assist SBBC in obtaining and complying with any necessary IRS private letter rulings.
4.4.2.19	Awardee shall prepare and review necessary documents for compliance with SEC secondary market filings and disclosure rules, and Nationally Recognized Municipal Securities Information Repository (NRMSIR) requirements (if not prepared by or reviewed by disclosure or other counsel).
4.4.2.20	Awardee shall assist SBBC in negotiating and preparing the necessary documents to obtain liquidity support for commercial paper notes, Variable Rate Demand Obligation (VRDO), or for any short-term financial facilities, and/or any other borrowing or financial facilities, either capital or short-term working capital purposes.
4.4.2.21	Awardee shall review and revise, if necessary, current and future bond documents subsequent to execution for any possible omissions, errors or changes in federal, state and local laws that may affect the original financing, including, but not limited to, tax certificates.
4.4.2.22	Awardee shall assist the Treasurer's Office in any necessary duties of bond counsel in executing transactions relating to securities lending, interest rate swaps and hedges, interest rate caps or collars, options or futures programs or any risk management transactions, which will provide SBBC financial benefit.
4.4.2.23	Awardee shall prepare any necessary certificates, notices of call, legal opinions, or other documents and issue any legal opinions that may be required on or before the redemption date of outstanding debt.
4.4.2.24	Awardee shall issue necessary bond counsel opinions relating to the effects on the tax-exempt status of outstanding debt if a re-optimization of the investments held in an established escrow is performed
4.4.2.25	Awardee shall advise SBBC as to the appropriate disposition of unspent debt proceeds and ensuring that the use of such proceeds complies with federal, state and local laws as well as applicable bond resolution requirements.
4.4.2.26	Awardee shall advise Treasurer's Office and assist in preparing required documents for SBBC and other governmental authorities for joint financing and/or investment activities.
4.4.2.27	Awardee shall assist in the preparation of the Annual Disclosure Report and associated services for meeting annual disclosure requirements, including all material event notices, and any other disclosure requirements (if not prepared or reviewed by disclosure or other counsel).
4.4.2.28	Awardee shall draft and recommend provisions and covenants of SBBC to be contained in bond resolutions and other financing document, including, but not limited to, bond amounts, dates, maturities interest rates, redemption provisions, flow of funds, debt service coverage requirements, reserve fund rates and charges, security pledges and conditions relating to the issuance of an additional bonds. Also prepare, review and/or comment on documentation to be utilized in conjunction with and recommend the legal structure of derivative products such as variable rate/residual rate financing, interest rate swap transactions, bond insurance, tax

	information regarding any changes in tax laws that may affect SBBC, its bonds or its investors, and similar matters related to SBBC financings.
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Scope of Services as Defined in RFP 19-004V

SECTION	SCOPE OF SERVICES
4.4.2.29	Awardee shall assist, if requested, in the preparation of information and legal advice related to obtaining favorable bond ratings for SBBC's financings and in the presentation of this information to the bond rating organizations.
4.4.2.30	Awardee shall assist with legal advice in development and implementation of a rating agency strategy to improve the rating of SBBC's debt and advise SBBC on its overall debt management program.
4.4.2.31	If requested, Awardee shall review general contracts and/or preparing and negotiating of contracts for special projects.
4.4.2.32	Awardee shall establish and implement special assessments.

Attachment B
Cost of Services

Issuance of GENERAL OBLIGATION BONDS (GOBs)	
Minimum Fee per Sale (flat fee)	\$ 50,000
Maximum Fee per Sale (flat fee)	\$ 80,000
Issuance of CERTIFICATES OF PARTICIPATION (COPs)	
Minimum Fee per Sale (flat fee)	\$ 55,000
Maximum Fee per Sale (flat fee)	\$ 111,250
Issuance of TANs/RANs	
Minimum Fee per Sale (flat fee)	\$ 30,000
Maximum Fee per Sale (flat fee)	\$ 40,000
Master Equipment Lease/Purchase Financing	
Flat Fee (Initial Lease)	\$ 30,000
Flat Fee (Subsequent Lease)	\$ 15,000
Total	\$ 45,000
Hourly Rates for other Bond Counsel Services	
Senior Attorney	\$ 425.00
Junior Attorney	\$ 250.00
Paralegal	\$ 200.00